

**Twinsburg Board of Education
District Records Commission Meeting**

Thursday, December 12, 2024

Twinsburg Board of Education Office
11136 Ravenna Road, Twinsburg, OH 44087
10:30 a.m.

Meeting Agenda

A. Call to Order

- a. _____ L. Travis
- b. _____ K. Powers
- c. _____ J. Rozsnyai
- d. _____ M. Strickland

B. Approval of Minutes, District Records Retention Meeting, December 12, 2023

C. Review of Records Retention Schedule (RC-2) – Part 1 as Authorized by the Ohio History Connection – State Archives, September 29, 2021

D. Approval of Disposal of Obsolete Records

Motion: _____

Second: _____

E. Adjournment

- a. _____ L. Travis
- b. _____ K. Powers
- c. _____ J. Rozsnyai
- d. _____ M. Strickland